

JOURNEY EARLY CHILDHOOD CENTER - DISCLOSURE STATEMENT

I/We have received a copy of the Journey Early Childhood Center **Parent Handbook**. I/We have read and agree to comply with the policies contained in the handbook and have been given an opportunity to ask questions about its contents. I/We understand that the parent handbook reflects the current policies and procedures and that it replaces and supersedes any prior policies, procedures or handbook. I/We agree that I will conform to these policies and procedures and understand that they may be amended, modified, terminated or replaced by Journey.

I/We understand that we must notify Journey Early Childhood Center if our child has contracted a **communicable disease** so that others may be notified.

I/We understand that Journey Early Childhood Center will notify us **if pesticides** are used in the classrooms or on the premises.

I/We acknowledge and agree with the above statements:

Parent Signature: _____

JOURNEY CHURCH & EARLY CHILDHOOD CENTER - PHOTO/VIDEO WAIVER

I/We authorize Journey Lutheran Church & Early Childhood Center to copyright and use photographs/videos taken of my minor child in any manner or form for any purpose lawful at any time. I waive any right that I may have to inspect or approve the finished product or written copy, that may be used in conjunction therewith, or the use to which it may be applied.

Parent Signature: _____

JOURNEY EARLY CHILDHOOD CENTER - VOLUNTEER STATEMENT

Journey Early Childhood Center welcomes and encourages volunteers. As a volunteer in our center, a staff member employed by the Journey will supervise you in the classroom. As a volunteer you will not be left alone; you will be supervised at all times. You will not be assigned to toileting duties with the children. Your duties will include assisting with daily routines such as center time activities, special functions at parties, group activities/games, and reading stories, large motor or outdoor play. **All supervised volunteers, including parents, must have a public sex offender registry(PSOR) clearance BEFORE having contact with a child in care. Parents, as a courtesy, we want to inform you that we will run a PSOR check on you. As a volunteer in our preschool please complete the following information for our records.**

Have you ever been convicted of a felony involving harm or threatened harm to an individual?

NO _____ **YES** _____ *If yes, please explain* _____

Have you ever been convicted for a crime involving abuse or neglect of a child?

NO _____ **YES** _____ *If yes, please explain* _____

Abuse/Neglect Statement: Are you aware that abuse and neglect of children is against the law. You have been informed of the preschool’s policies on child abuse and neglect. You know that caregivers are mandated by law to report abuse & neglect.

Parent Signature: _____ **Date** _____

Preschool Director: Roxann Marchesi

SEE NEXT PAGE FOR FIELD TRIP POLICY...

JOURNEY EARLY CHILDHOOD CENTER – FIELD TRIP POLICY

I WILL READ the information given about each field trip. If I have questions, I will clarify that information with the teacher no less than 24 hours BEFORE the field trip. If I send another adult to chaperone my child I will share the field trip information with them & make sure they understand it.

I WILL PAY for the field trip on or before the due date. I will put the check (made out to JOURNEY LUTHERAN CHURCH) or cash (exact change) in an envelope or zip lock bag with my child's name & class on it. I will not ask the teachers for change. I will not try to give my field trip payment to the teachers - I will put the field trip payment in the bin labeled 'FIELD TRIPS' myself. I will not call, text or email the teachers and ask to be added if I miss the deadline. Instead, I will use this as a learning experience for my child. We are all human, sometimes we forget things – it's okay to apologize to your child for forgetting.

I understand that **I CANNOT** bring extra people to the field trip after the deadline, under any circumstances. Payment will not be accepted on site. Many field trips we go on are small businesses or privately owned. We are required to make ONE payment for our entire group (it's also good manners to let them know ahead of time, how many people will be attending). When we pay once, that saves the business time & money because they do not need to pay someone to run the cash registers for 50+ families. I understand that if I do bring additional guests, not previously paid for, my entire family/group will be asked to leave and may not be invited to the next field trip.

I understand that all field trips are **NON REFUNDABLE**. If you text or email the director the night before or the morning of the field trip, to let her know that you will not be able to make it for whatever reason AND the director sees your message before check out – we *may* be able to return your money – no promises.

I understand that the planning of field trips for large groups takes a lot of time- sometimes 6+ months in advance. I am aware that Journey has 5 classes & many families to coordinate. I will not complicate this process. My family will comply with the field trip policy and the healthy boundaries it entails.

Parent Signature: _____